

“Fast Eviction Service”

634 Oak Court • San Bernardino, CA 92410 • (909) 889-2000 • (800) 686-8686 • Fax (909) 889-3900 • www.FastEvictionService.com

FAX COVER SHEET

ATTENTION: COLLECTION DEPARTMENT

REQUEST FOR NEW COLLECTION

DATE: _____

FROM: _____
(sender’s name, address, telephone number)

PHONE # _____ **FAX#** _____

RE: _____ **V.** _____
Owner/Apt. Complex Name **Tenant(s) / Occupant(s)**

CASE # _____ **DEBTOR #** _____

Enclosed please find the following:

- _____ **Signed Collection Agreement**
- _____ **Copy of Rental Application**
- _____ **Copy of Cancelled Rent Check**
- _____ **Disposition of Security Deposit**
- _____ **Other (copy of drivers license, social security card, copy of pay stub)**